



City of Westworth Village
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REGULAR CITY COUNCIL MEETING MINUTES

MAY 10, 2016
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Tony Yeager
Mayor Pro-Tem	Mike Coleman
Council Member	Carlos Zavala
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Kevin Reaves
Dir of Cmty Devel	David Curwen
Parks & Golf Ops Spvsr	Sterling Naron
Building Official	Nader Jeri
HR/Admin Specialist	Brandy Barrett
Librarian	Rhonda Hines
City Attorney	Ashley Dierker

GUESTS: Matt Zavadsky, MedStar Director of Public Affairs

PRE-COUNCIL SESSION OMITTED by Mayor Yeager.

REGULAR COUNCIL MEETING CALLED TO ORDER at 7:00pm by Mayor Yeager.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

1. Approval of the Agenda

MOTION to approve the Agenda: Steve Beckman. **SECOND:** Jill Patton

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Carlos Zavala. **SECOND:** Nick Encke.

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved:

A. Approval of the Minutes:

- Regular Council Meeting – April 12, 2016

B. Approval of April's Financial Reports:

- TexPool Report
- A/P Disbursements
- Variance Report

FUND BALANCES April 2016	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$203,008	\$104,571	\$31,541	\$38,856	\$9,837	\$6,203	\$204,969
Monthly Disbursement	\$291,023	\$106,562	\$237,503	\$31,868	\$0	\$5,975	\$166,911
Cash on Hand	\$120,931	\$216,687	\$524,155	\$92,893	\$27,178	\$10,221	\$188,864
TexPool	\$561,894	\$72,744	\$212,817	\$235	\$526,552	\$1,091	N/A
Money Market	\$750,000	\$500,000	N/A	N/A	\$400,000	\$1,750,000	N/A
CDARS Investment	\$403,733	\$248,465	N/A	N/A	N/A	\$278,333	N/A
CDARS Interest* as of 3/31/16	\$231	\$506	N/A	N/A	N/A	\$159	N/A

3. Staff Updates:

A. Kevin Reaves, Police Chief

- **Police Dept Report:** (143) Priority 1 Calls; (81) Priority 2 & 3 Calls; (669) Self-Initiated Calls; (181) 911 Calls; (162) Citations; (233) Violations; (58) Arrests; (150) Warrants Cleared. Dispatched calls decreased 48% year-to-year. Loss prevention detail at Walmart has resulted in increased arrests.
- A conditional offer has been made to a new officer who will graduate the Academy on June 23rd. Several officers will need ECA training, including the Chief; class tentatively scheduled in July.

B. Nader Jeri, Building Official

- **Code Enforcement Report:** (34) code violations; (0) citations.
- **Inspection Report:** (55) inspections performed (54 in-house, 1 contract). **Executive Storage Facility** pre-construction meeting scheduled for Thursday. Permit for a retail tenant at the Shoppes will be issued tomorrow. **Hair Salon** at Shoppes is expected to open in 3-4 weeks. New construction management team for **Krispy Kreme** is making progress; drainage issues have been resolved; equipment is being installed; employee training will begin in two weeks; Grand Opening is scheduled for June 1st.

C. Rhonda Hines, Librarian

- **Library Report:** Pre-school story-time is becoming more popular. **Summer Program Kick-Off** is scheduled for June 11th. Patrons who have not used their library card in three years will begin to drop-off the registry. Rhonda is meeting with the NTLC Catalog Committee to review procedures and best practices.

D. Sterling Naron, Parks & Golf Operations Supervisor

- **Golf Club Report:** above average month with (3884) rounds played; record month with over \$200K in revenue; closed (1) day due to weather; (63) Preferred Player Members. **Aerification project** has begun on greens, tees, and fairways,
- **Events:** All Saints Classic Golf Tournament, TAPPS District Tournament, YoungLife Golf Fundraiser, FWMBA Golf Tournament, and PGA Jr League Family Day. **Junior League** club participants are Hawks Creek, Mira Vista, River Crest, and Woodhaven.

E. David Curwen, Director of Community Development

- **Community Development Report:** **Trail project** design is 60% through the plan review stage. **Fort Worth River District project** is moving forward.
- **Public Works Report:** (81) Service Orders; (1) residential CO pulled; owner is working with Nader to resolve. New water meters, end points, and boxes are being installed throughout the City including the shell building at Shoppes.
- **Maintenance projects in April:** tree trimming; street patchwork on Sky Acres and White Settlement; installation of new street signs for Westmore and School; repair manhole on Tanny; roof repair at PW bldg and City Hall; wall repair and painting at City Hall; replaced parking lot lights with LEDs at City Hall; repaired drinking fountain in PD; connected sewer service on Tanny; replaced PVC at HCGC.

At this time, storms interrupted electrical service causing audio recording to stop (7:21:34pm).

F. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** Capital improvements continue with David and Freese & Nichols overseeing projects.
- **TAP Grant Update:** Funds are coming in as expected.
- **Budget/Disbursements:** The Finance Committee has begun Preliminary FY 16-17 reviews. CCPD budget hearings will be held on June 14th.

With electrical power continuing to be an issue, Mayor Yeager recessed the meeting at 7:25pm.

Mayor Yeager reopened the meeting and audio turned back on at 7:34pm.

4. Committee Updates:

- A. Finance Committee** – Steve Beckman, Chair – Preliminary FY 16-17 budgets are under review.
- B. Library Committee** – Jill Patton, Chair – Nothing to report.
- C. Ordinance Committee** – Mike Coleman, Chair – Two ordinances on the agenda this evening.
- D. Vision Committee** – Steve Beckman, Chair – Nothing to report.

5. Public Information

- A. Communications:** None.
- B. Announcements:** None.
- C. Proclamation:**
 - **National Police Week, May 15-21** – US Flags at half-staff on Sunday May 15th for Peace Officers Memorial Day – Proclamation read aloud by Mike Coleman.
 - **National EMS Week, May 15-21** - Proclamation read aloud by Carlos Zavala.
 - **National Military Appreciation Month** - Proclamation read aloud by Nick Encke.

6. Action Items:

A. Mayor Yeager

Receive, discuss, and take action with respect to **MedStar Update presented by Matt Zavadsky.**

- Due to this evening's storms, Matt was pulled away to respond to emergency calls. The presentation will be delivered to Council on June 14th.

B. Mayor Yeager

Discuss and take action to **administer the Oath of Office and issue the Certificate of Election to the elected Council members.**

Mayor Yeager administered the Oaths and Certificates, as follows:

- **Place 2 - Jill Patton**
- **Place 3 - Nick Encke**
- **Place 4 - Steve Beckman**

C. Mayor Yeager

Discuss and take action to **elect a Mayor Pro-Tem.**

- **MOTION** made by Nick Encke to **elect Mike Coleman as Mayor Pro-Tem. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

D. Mayor Yeager

Discuss and take appropriate action to **adopt Ordinance No. 386, approving the Canvass of the Special Election on May 7, 2016, of Proposition No. 1, to Reauthorize the 1/4% Street Maintenance Sales Tax. Canvassed Votes: FOR 78 and AGAINST 13.**

- **MOTION** made by Steve Beckman to **adopt Ordinance No. 386 as presented. SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

E. Mayor Yeager

Discuss and take action to **appoint members to the Finance Committee.**

- **MOTION** made by Steve Beckman to **reappoint all Council members to the Finance Committee. SECOND** by Carlos Zavala. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

F. Mayor Yeager

Discuss and take action to **appoint members to the Planning & Zoning Commission.**

- Members are appointed to two year terms, Current members:
 - Expire May 31, 2016: Melva Campbell, Jeanette Jones, and Michael Lewis.
 - Expire May 31, 2017: Darla Thornton, Margaret Worthington, Cheryl Chrisman, and Al Dias.
- **MOTION** made by Mike Coleman to **reappoint all current members to the Planning & Zoning Commission as presented. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

G. Mayor Yeager

Discuss and take action to **designate Texas Health Harris Methodist Hospital Occupational Health Services physicians as the City's Health Officers.** [While this is an annual appointment, the City is working under a two-year agreement, effective 09/17/2014 – 09/17/2016.]

- **MOTION** made by Carlos Zavala to **designate Texas Health Harris Methodist Hospital Occupational Health Services physicians as the City's Health Officers. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

H. Mayor Yeager

Discuss and take action to **approve Tax Collection Contract with Tarrant County.**

- This is an annual contract for tax collection services provided by the County to its Municipalities.
- **MOTION** made by Jill Patton to **approve the Tax Collection Contract with Tarrant County. SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

I. Mayor Yeager

Discuss and take appropriate action to **adopt Ordinance No. 387, replacing Appendix A, Fee Schedule, and creating Appendix B, Valuation Based Fee Table, of the Westworth Village Code of Ordinances; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for a penalty for violations; providing for publication; providing a savings clause; and providing an effective date.**

- **MOTION** made by Mike Coleman to **adopt Ordinance No. 387 as presented. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

J. Mayor Yeager

Discuss and take appropriate action to **adopt Ordinance No. 388, replacing Section 10.1.4 Definitions of Article 10 Subdivision, of the Westworth Code of Ordinances; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for a penalty for violations; providing for publication; providing a savings clause; and providing an effective date.**

- **MOTION** made by Mike Coleman to **adopt Ordinance No. 388 as presented. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

K. Mayor Yeager

Discuss and take action with respect to the **construction bids for the Casstevens Drive project.** [Council is asked to award the construction contract to a specific company and authorize city funds up to a specific amount.]

- **MOTION** made by Mike Coleman to **pass Resolution No 2016-06, which authorizes Tarrant County to award the 41st Year CDBG construction contract to Reliable Paving [for the Casstevens project] in the amount of \$265,297 with the City funding an amount not to exceed \$145,297 and authorize the Mayor to execute all documents related to the completion of the CDBG 41st Year Project. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

L. Mayor Yeager

Discuss and take action with respect to **Resolution No. 2016-04, approving TCF Equipment Lease Agreement No. 008-0657281-302 for (2) Toro Greensmaster 3400 TriFlex Hydraulic units with all attachments and accessories.**

- **MOTION** made by Carlos Zavala to **pass Resolution No. 2016-04 as presented [in the amount of \$85,149.06]. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

M. Mayor Yeager

Discuss and take action with respect to **Resolution No. 2016-05, approving TCF Equipment Lease Agreement No. 008-0657281-303 for (1) Toro Groundsmaster 4500-D unit with all attachments and accessories.**

- **MOTION** made by Nick Encke to **pass Resolution No. 2016-05 as presented [in the amount of \$58,000]. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

N. Mayor Yeager

Discuss and take action to **authorize Mayor Yeager to move forward with the purchase and installation of an electronic information sign at City Hall.**

- **MOTION** made by Nick Encke to **authorize Mayor Yeager to move forward with the purchase and installation of an electronic information sign at City Hall, in an amount not to exceed \$30,000. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

7. EXECUTIVE SESSION CALLED at 8:09pm by Mayor Yeager, with the Mayor, all Council Members, City Administrator Roger Unger, and City Attorney Ashley Dierker in attendance.

Convene into executive session to deliberate the following items:

- 1) Pursuant to Texas Government Code, Chapter 551.071(1)(A) Consultation with Attorney regarding pending litigation:** lawsuit filed against the City by the Texas Voices for Reason and Justice.
- 2) Pursuant to Texas Government Code, Chapter 551.072 Deliberation about Real Property:** a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

RECONVENED INTO REGULAR SESSION at 8:42pm.

8. Action Items cont'd:

O. Mayor Yeager

Discuss and take action **with respect to the lawsuit filed against the City by the Texas Voices for Reason and Justice, as discussed in Executive Session.**

- No action taken.

P. Mayor Yeager

Discuss and take action **with respect to real property, as discussed in Executive Session.**

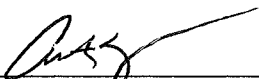
- No action taken.

9. Citizen Comments: None.

Mayor Yeager expressed his appreciation to the Council and staff for the continued service to the community.

ADJOURNED at 8:43pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

This, the 14th day of June, 2016.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

